

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

(870) 861-5580

BOARD OF DIRECTOR'S MEETING

MONDAY FEBRUARY 13TH 2012

5:30 P.M.

Dear Directors:

Enclosed please find the Director's Report and Board Minutes from the previous meeting. Financial reports will be made available at the meeting.

The loan from USDA Rural Development has been paid and finalized with a loan from First National Bank using certificate of deposits as collateral.

If you have any questions before the meeting please feel free to give me a call.

Thank You,



Karen Edgmon

Financial Officer

Mt. Sherman Water Association



800-227-5128

Printed Saturday, January 28, 2012 @ 13:49

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,264,700	100.0%
Water Sold to Customers	995,400	78.7%
Utility Use (fire, flushing)	0	0.0%
Water Lost	269,300	21.3%
Average Use Per Account	3,517	
Accounts Using Water	283	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	7,758.18	0.00	0.00	95.70	660.00	0.00	573.85
Count	319	0	0	319	264	0	314
Usage	24.32	0.00	0.00	0.30	2.50	0.00	1.83

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on January 2012 Bills	13,474.88	323
Credit Balances	-902.90	21
Debit Balances	14,377.78	302
Payments	-9,690.20	281
Adjustments	-314.85	47
Balance after Payments and Adj	3,469.83	50
Current	-278.90	21
30 to 60 Days Old	648.56	9
60 to 90 Days Old	439.21	8
Over 90 Days Old	2,660.96	12
Penalty Charges	577.82	60
Charges for Services	9,087.73	319
Balance Due	13,135.38	

Scribe:	Odie Watts	
Date:	January 9, 2011	Time: 5:25 PM – 6:02 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
#	Bushnell, Wesley – BOARD MEMBER	446-2370
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
#	Ferguson, Ron – BOARD MEMBER	446-2910
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Customers and Guests:

Key	Board Meeting Attendees:
	No customers or guests attended this meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order by Calvin Voshell, Board President, at 5:25P.M.
2. Meeting Minutes	Meeting minutes from the November 14th meeting were reviewed and approved. Motion to approve the minutes – Koby Lee, 2 nd by Ben Szabrowicz. No Abstentions.
3. Financial and Water Association	Transaction reports for November 1 through November 30, 2011 were reviewed and approved.

Agenda	Main Points, Conclusions/Discussions, Decisions
Director's Report	• Still configuring new printer so financial report was had assembled and passed out at the meeting. • Looked into using CD's at the 1st National Bank as collateral for a loan to pay off the remaining USDA loan balances. Current interest rates are 2.85%. (See New Business) • Payment was made to USA Blue Book which is a source of discounted parts. • Nothing else of significance to report. Motion to approve the financial and director's reports – Betty Stivers, 2nd by Koby Lee. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the water operator's report: • Coy Brasel tore out the 3" line just past Johnny Kellogg's place looking for a culvert. He supplied the backhoe to make the repairs. • County grader tore out the line just past the Fowler Lumber Co. meter. Made the repair with the county supplying the equipment to dig up and recover the line a little deeper. Motion to approve the Water Operator's report – Koby Lee, 2nd by Betty Stivers. No Abstentions.
5. Old Business	▪ Action Item 57: Opened on 7/19/10 for Ivan Reynolds to purchase and install 14 one inch meters to tighten up leak detection within the system. Item in work as of August 9 meeting. No change in status as of September 20, 2010. No change in status as of 10/11/10. Work is progressing as of 11/8/10. No change in status as of 12/13/10. No change in status as of 3/14/11. No change in status as of 4/11/11. No change in status as of 5/9/11, work is on-going. No change in status as of 7/11/11. No change in status as of 8/8/11. No change in status as of 9/12/11. As of 10/10/11 observation meters are being installed. See Operator's Report above. No change in status as of 11/14/11. No change in status as of 12/12/11. No change in status as of 1/9/12. ▪ Action Item 63: Opened on 11/8/10 for Ivan Reynolds to take another look at the possibility of obtaining a surplus generator and propane tank for emergency power at the Shiloh well pump. The current cost of the proposed generator and propane tank appears to be excessive and may not be in line with long term plans or needs. This item is in work. See comments about generator in water operator's report above. As of 2/14/11 waiting on county to see if they can locate a surplus generator. No update to report as of 3/14/11. No change in status as of 4/11/11. No change in status as of 5/9/11. No change in status as of 6/13/11. No change in status as of 7/11/11. No change in status as of 8/8/11. No change in status as of 9/12/11. No change in status as of 10/10/11. No change in status as of 11/14/11. No change in status as of 12/12/11.

Agenda	Main Points, Conclusions/Discussions, Decisions
	status as of 12/12/11. No change in status as of 1/9/12. ▪ Action Item 64: Opened on 8/8/11 for Ivan Reynolds to develop a written estimate to replace approx. 300 ft of water line to the Jackie Fears residence. If accepted, arrange to replace the line at the earliest possible opportunity. Estimate was made at \$500 to open trench, replace line and test. Jackie Fears will be responsible for covering the trench. Estimate was \$500 which was given over to Karen Edgmon. As of 11/14/11 Jackie Fears has accepted the proposal and work will be scheduled by Ivan Reynolds. As of 12/12/11 job to replace line is pending schedule. This item was placed in suspended status as of 1/9/12 because the decision was made to pull the meter at Jackie Fears residence for non-payment. ▪ Action Item 68: Opened on 11/14/11 for Odie Watts and Karen Edgmon to develop a system to include fire dues as a part of the monthly billing for water usage. All background work has been completed. Billing system details are still being worked on. The Board approved proceeding with getting fire dues included as part of the water billing system. As of 1/9/12 the billing system is in place. ▪ Action Item 69: Opened on 1/9/12 for Ivan Reynolds to pull the meter at the Jackie Fears residence for non-payment. Decision was made to not re-install the meter until the account is paid in full. Further, the project to help him replace his water line has been suspended and will not proceed until his account is paid in full. ▪ Action Item 70: Opened on 1/9/12 for Karen Edgmon to pursue a loan at the 1st National Bank. CD's will be used as collateral and the proceeds from the loan will be used to pay off the loans at the USDA. The current interest rate at the 1st National Bank will be approximately 2.85%. This action will result in a substantial savings since the current interest rate with USDA is 5%. Interest savings will be paid against the loan principle which will shorten the loan pay-off period.
6. New Business	• A bill was received from Tanner's for pipe that was charged by Coy Brasel. This charge was not authorized so the bill will be returned to Tanners so they can bill Coy Brasel directly. • Discussion was held as to what to do about the Jackie Fears account. Decision was made to pull his meter for non-payment and the meter will not be re-installed until his long standing account balance has been paid in full (Action Item – Ivan Reynolds). Along with pulling the meter the project to help him replace his water line will be suspended until account balance is paid and water meter is re-installed. Motion to pull the meter was made by Koby Lee and 2nd by Ben Szbrowicz. Vote was taken with no abstentions. • Board discussed paying off the USDA loan balances by getting a loan from the 1st National Bank and using the CD's as collateral. The current interest rate is 2.85% which will result in a substantial savings. Goal will be to pay more toward the principle to get the loan paid off sooner. Karen will pursue the loan at 1st National and should present results at the February, 2012 meeting (Action Item – Karen

Agenda	Main Points, Conclusions/Discussions, Decisions
	Edgmon). Motion to approve the action item for Karen was made by Odie Watts and 2 nd by Koby Lee with no abstentions.
7. Adjournment	Meeting adjourned at 6:02 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for February 13, 2012 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Purchase and install 14 one inch meters to tighten up leak detection within the system	Ivan Reynolds	8/9/10	IN WORK
AI63	11/8/10	Take another look at generator requirements. Can a surplus generator be obtained from the county resources that will satisfy the needs for emergency power at the booster pump station?	Ivan Reynolds	12/13/10	PENDING
AI64	8/8/11	Develop a written estimate for replacing approximately 300 ft. of water line at the Jackie Fears residence. If Mr. Fears accepts the offer to replace his water line then work will proceed at the earliest opportunity.	Ivan Reynolds	9/11/11	SUSPEND
AI68	11/14/11	Develop a procedure to set up a monthly billing for fire dues as part of the monthly water billing system.	Odie Watts & Karen Edgmon	12/12/11	CLOSED
AI69	1/9/12	Pull the meter at the Jackie Fears residence for non-payment.	Ivan Reynolds	2/13/12	OPEN
AI70	1/9/12	Pursue the loan at 1 st National Bank to use for paying off the USDA loan balance.	Karen Edgmon	2/13/12	OPEN

2/13/2012

Transaction - Jan 2012

1/1/2012 through 1/31/2012

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 12/31/2011								47,700.36
1/30/2012	Checking XX3...		Deposit	DEPOSIT	Other Inc		c	150.00
1/6/2012	Checking XX8...		Deposit	DEPOSIT	Other Inc		c	15.00
1/6/2012	Checking XX8...4391		Check #4391	CHECK #4391	Mr. Sherman WFO		c	-30.00
1/6/2012	Checking XX8...4395		Check #4395	CHECK #4395	Karen Edgman		c	-75.00
1/6/2012	Checking XX8...4394		Check #4394	CHECK #4394	Karen Edgman		c	-981.50
1/10/2012	Checking XX8...		Ac-internet Ch...	AC-INTERN...			c	-5.00
1/11/2012	Checking XX8...		Deposit	DEPOSIT	Other Inc		c	2,005.83
1/11/2012	Checking XX8...4392		Check #4392	CHECK #4392	J. Sp... PO		c	-44.00
1/13/2012	Checking XX8...4393		Check #4393	CHECK #4393	1st Natl Bank		c	-20,000.00
1/17/2012	Checking XX8...		Ac-usda Rd D...	AC-USDA R...			c	-865.00
1/17/2012	Checking XX8...		Deposit	DEPOSIT	Other Inc		c	2,551.10
1/17/2012	Checking XX8...		Ac-usda Rd D...	AC-USDA R...			c	-155.00
1/20/2012	Checking XX8...		Deposit	DEPOSIT	Other Inc		c	75.00
1/20/2012	Checking XX8...		Deposit	DEPOSIT	Other Inc		c	938.32
1/20/2012	Checking XX8...4399		Check #4399	CHECK #4399	Ivan Reynolds		c	-1,100.00
1/20/2012	Checking XX8...4400		Check #4400	CHECK #4400	Ivan Reynolds		c	-30.00
1/24/2012	Checking XX8...		Ac-ritter Com...	AC-RITTER ...			c	-33.86
1/24/2012	Checking XX8...		Ac-ritter Com...	AC-RITTER ...			c	-37.58
1/24/2012	Checking XX8...4397		Check #4397	CHECK #4397	Leslie Daniels		c	-200.00
1/24/2012	Checking XX8...4398		Check #4398	CHECK #4398	Leslie Daniels		c	-100.00
1/25/2012	Checking XX8...4396		Check #4396	CHECK #4396	Doug Fin... Assoc		c	-616.00
1/26/2012	Checking XX8...		Ac-carroll Ele...	AC-CARROL...			c	-1,269.04
1/26/2012	Checking XX8...		Ac-carroll Ele...	AC-CARROL...			c	-92.22
1/26/2012	Checking XX8...		Ac-carroll Ele...	AC-CARROL...			c	-24.57
1/27/2012	Checking XX8...		Deposit	DEPOSIT	Other Inc		c	232.32
1/27/2012	Checking XX8...		Deposit	DEPOSIT	Other Inc		c	2,706.21
1/30/2012	Checking XX8...		Deposit	DEPOSIT	Other Inc		c	1,233.33
1/31/2012	Checking XX8...		Interest	INTEREST P...	Interest Inc		c	1.98
1/1/2012 - 1/31/2012								-15,749.68

BALANCE 1/31/2012 **31,950.68**

TOTAL INFLOWS **9,909.09**

TOTAL OUTFLOWS **-25,658.77**

-13024.00 /
net dep
18926.68

MASTER Meter Rdn9

02-17-12

99609800

Mt Sherman Water Board Meeting

February 23, 2012

Water Operators Report

Checked on Terry Smiths meter for a leak and there was no leak. He claimed the water didn't go thru his meter. I changed the meter and informed him he could write a letter to the board explaining his complaint.

I checked the Ferguson meter for a leak and it was ok.

I pulled Shorty Fears meter due to lack of past due at the boards request.

We are notified of the 11month warranty by ESI